

Colchester Parks & Recreation Commission

November 13, 2017 – 7:00PM – Room 3

Meeting Minutes

Members Present: E. Kundahl, L. Stephenson, T. Bruni, M. Pulse, K. Moody, S. Langelo

Members Absent: F. Ricci, N. Kaplan, T. Loskant

Others Present: C. Preston, A. Bisbikos and clerk J. Campbell

1. Call to Order

Meeting was called to order at 7:00 pm by E. Kundahl.

2. Additions to the Agenda

None

3. Acceptance of Minutes: Oct. 2.

K. Moody MOTIONED to accept the minutes from the October 2nd meeting, SECONDED by T. Bruni. L. Stephenson, S. Langelo and M. Pulse ABSTAINED. All other members present voted in favor. MOTION CARRIED.

4. Reading of Correspondence

E. Kundahl reported that this would be Recreation Manager's C. Preston last meeting as she accepted another job. He stated Cheryl was great to work with and brought the department out of the red and to a new level.

5. Committee Reports

- **Facilities** – No Report
- **Finance/Administration** – No Report
- **Programs** – No Report
- **BOS Liaison** – No one present
- **BOF Liaison** – A. Bisbikos reported that the state budget has passed and the Town & BOE was able to adjust the budget cuts without a tri-board meeting. A. Bisbikos asked about the Field Sustainability Fund and Program Fund Balance Policy. C. Preston stated that the Field Fund has approx. \$6800 in it. The program fund policy is currently with finance and will be reviewed by the First Selectmen soon.
- **BOE Liaison** – No one present

6. Discussion and Possible Action on Sport League Endorsements

Colchester Youth Basketball is up for re-endorsement Everything on the check list has been turned in with the exception of the coach's information. M. Pulse is currently in the process of assigning teams and coaches and will provide the information one everyone is assigned. L. Stephenson MOTIONED to approve the Sport League Endorsement for Youth Basketball, SECONDED by K. Moody. M. Pulse ABSTAINED. All other members present voted in favor. MOTION CARRIED

7. Recreation Supervisor's Report

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J. Campbell
CLERK

L. Stephenson MOTIONED to approve the Recreation Supervisor's Report, SECONDED by K. Moody. All members present voted in favor. MOTIONED CARRIED.

8. Recreation Manager's Report

C. Preston reported that the President's meeting is coming up in December. PT office position is open, she is unaware of if the position will be hired or not. The Recreation Program Fund balance for FY 16/17 ended with a \$50,000 balance. C. Preston started in 2011 and the program fund was (-) \$68,000 and now holds a balance over \$200,000. K. Moody MOTIONED to accept the Recreation Manager's Report, SECONDED by M. Pulse. All members present voted in favor. MOTION CARRIED.

9. Citizen's Comments

P. McDowell commented that it has been a pleasure working with C. Preston on behalf of the Colchester Youth Football League. Many processes were streamlined and it became easier to work with the town. More programs and events than ever are running and they are running more smoothly and effectively. She will be missed and hopes the town realizes the need for a strong parks and recreation department and its impact on the community.

10. Adjournment

L. Stephenson MOTIONED to adjourn the meeting at 7:29 pm, SECONDED by T. Bruni. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,

Jeanie Campbell, Clerk